



## PENNSYLVANIA STATE CORRECTIONS OFFICERS ASSOCIATION

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*Patrolling the Toughest Blocks in the State*  
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### Payment of UB to Local Officers


The issue of payment for UB has become a problem which needs to be addressed. There have been numerous discussions on how to deal with this ongoing issue. So, the PSCOA Executive Board will take a stance and modify the procedure from this point forward.

#### **The following will be approved UB in the future:**

1. Local General Membership meetings are to be held once per month. The local President, Vice President, Secretary and Treasurer are expected to be in attendance at every meeting. The PSCOA will pay **UP TO 8** hours UB per month for these four officers for being in attendance at these meetings. A signed copy of your approved Leave Slip **MUST** accompany the voucher. If this occurs on your **RDO** Regular scheduled day off and you are putting in for UB, you must give verification that it is your RDO. UB will be paid for Local E-Board meetings, this UB will only be approved Quarterly and you must provide an approved Leave Slip. If the E-Board meeting is for 2 ½ hours, that is what you will be paid.
2. The Local Vice President will be given an additional day off each month to attend their respective Step 2 Pre-meet. A signed copy of the approved Leave Slip must accompany the voucher or verification of your regularly scheduled day off.
3. The PSCOA will pay 8 hours UB to anyone who, with prior approval from the State Treasurer, attends an authorized Association function and 16 hours UB for those who travel a distance of more than 180 miles or more, one way. Payment for these individuals will be as follows:

6-2 shift --- Day of and the day after function.  
2-10 shift --- Day prior and the day of the function.  
10-6 shift --- Day prior and the day of the function.

4. All payments for UB will come from the State Treasurer and must meet the requirements of this policy or be approved prior to the day of UB.
5. In the future, the PSCOA may provide UB for some members who are not Vice Presidents to attend grievance hearings. This will only be acceptable with prior approval of the State Treasurer.
6. UB is covered under the Collective Bargaining Agreement, Article 15, Section 3. This section explains the policy and procedures for requesting UB.
7. There will be no mileage reimbursement for Local meetings.
8. UB is designed to replace **LOST WAGES** to attend Official Union Functions.
9. This Policy is set by the Executive Board of the PSCOA on this date 8-11-2019.



Raymond Johnston  
Secretary/Treasurer